



Board of Trustees Meeting

Monday June 16th, 2025, at 6:30pm

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

FISCAL OFFICER Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2025-00776 through 2025-00796 and payments in the amount of \$225,086.21
Included in the payments are the following:
 - \$39,586.17 to VASU Communications for vehicle radios (Service)
 - \$12,050 to Davey Group for invasive species control (Parks)
 - \$15,906.29 to Cargill for road salt (Service)
 - \$45,869.91 to Montrose Ford for Ford Interceptor (Police)
 - \$14,460.00 to Upstate Wholesale Supply Inc for body and dash cam software (Police)**Roll Call Approved**
2. Recommendation to approve meeting minutes for the March 10th and March 24th Board of Trustees Regular Meetings. **Approved**
3. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Resolution 2025-26 Application for the Edward Byrne Memorial Justice Assistance Grant (JAG) administered through the Office of Criminal Justice Services. The grant is a 75/25 match beginning January 1, 2026, and ending December 31, 2026. We are applying for 23 portable radios for the Police Department. **Roll Call Approved**

Fire Chief Rob Campbell

Report / Recommendations

1. Recommendation to accept the resignation of Part-time FF/EMT Daniel Dawson.
Approved

2. Recommendation to sell the 2017 Chevrolet Tahoe through the Akron Auto Auction.
Approved

Service Director Caine Collins

Report / Recommendations

1. Recommendation to promote Road Foreman Sean Humphrys to the position of Assistant Service Director, effective June 22, 2025, at the hourly rate of \$39.00, and in compliance with all the rules and regulations of Bath Township, including a one-year probationary period. **Approved**
2. Recommendation to post/advertise internally for the employment opportunities of Road Foreman and Equipment Operator Laborer. Applications for both positions will be accepted until June 23, 2025 at 4pm. **Approved**

Parks Director Jeff France

Report / Recommendations

1. Recommendation to purchase a 2018 Ford Explorer from the Bath Township Police Department for \$9,000. **Approved**
2. Recommendation to enter into an agreement with Myers Design to install a new play surface at the Bath Community Park playground for \$45,170. **Approved**
3. Recommendation to enter into an agreement with Myers Design to install new surface material at Bath Baseball Park and Bath Hills Park for \$7,360. **Approved**
4. Recommendation to post/advertise internally for the employment opportunity for the position of Parks Crew Leader. Applications for this position will be accepted until June 23, 2025, at 4pm. **Approved**

Planning Director / Zoning Inspector William Funk

Report / Recommendations

1. Recommendation to enter into the annual contract with iWorQ for zoning and service software services in an amount to not to exceed \$16,450.00. **Approved**

Administrator Vito F. Sinopoli

Report / Recommendations

1. Resolution 2025-27 Organizational Amendment 09 – Finance Coordinator **Roll Call**
Approved
2. Recommendation to post externally for the part time Finance Coordinator position.
Approved
3. Recommendation to accept the following donations:
 - Linda VanFossen in the amount of \$200 in memory of George Goodrich for Bath Community Park improvements
 - Anonymous donation in the amount of \$25,000 in memory of George Goodrich for the Bath Community Park playground zipline.

- Pav’s Creamery, three \$5 gift cards to Discover Bath Barns for prizes to be awarded to Bath Elementary School students
- Dorothy Lepp in the amount of \$100 in memory of Nancy Elwell Powers

Approved

4. Recommendation to approve Amendment 1 for the Bath Community Park Master Plan. This amendment alters the scope of services with Environmental Design Group to include a boundary survey along the entrance drive and parking lot western and southern sides adjacent to residential parcels, amount not to exceed \$2000. **Approved**
5. Recommendation to approve the Heritage Corridors of Bath Comprehensive Management Plan update. **Approved**

TRUSTEES: Elaina Goodrich, Sharon Troike, and Sean Gaffney

COMMUNITY UPDATES:

Lisa Armstrong, United Disability Services

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Zoning Appeals	June 17, 2025, 7pm	Trustee Meeting Room
Sun’s Out, Fun’s Out Community Celebration	June 20, 2025, 5-10pm	Bath Community Park
Run to the Sun 5k (runsignup.com)	June 20, 2025, 7pm	Bath Community Park
Public Hearing 2026 Budget	June 30, 2025, 3:30pm	Trustee Meeting Room
Board of Trustees Meeting	June 30, 2025, 4pm	Trustee Meeting Room
Appearance Review Commission	July 7, 2025, 5pm	Trustee Meeting Room
Heritage Corridors of Bath	July 9, 2025, 4:30pm	Trustee Conference Room
Board of Trustees Meeting	July 14, 2025, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	July 15, 2025, 7pm	Trustee Meeting Room
Park Board Meeting	July 17, 2025, 6pm	North Fork Preserve of Bath
Zoning Commission	July 17, 2025, 6pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS’ COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens’ comments will be limited to 5 minutes each.

Citizens’ comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

THANK YOU FOR ATTENDING / ADJOURNMENT